

CENTER FOR STUDENTS WITH DISABILITIES
University of Connecticut

ACCESSIBILITY CHECKLIST FOR UNIVERSITY EVENTS

YES **NO**

PHYSICAL ENVIRONMENTS

- | | | |
|--------------------------|--------------------------|---|
| <input type="checkbox"/> | <input type="checkbox"/> | Event is scheduled in an accessible location (which may include elevators, accessible restrooms, ramps). |
| <input type="checkbox"/> | <input type="checkbox"/> | Equipment is located in wheelchair accessible areas and most frequently used materials are placed on lower shelves. |
| <input type="checkbox"/> | <input type="checkbox"/> | If nearby parking is available, handicapped spaces are included. |
| <input type="checkbox"/> | <input type="checkbox"/> | Requested disability accommodations are provided (for example, sign language interpreters, closed captioning, etc.). |
| <input type="checkbox"/> | <input type="checkbox"/> | Transportation, if being provided, is accessible to individuals with disabilities. |
| <input type="checkbox"/> | <input type="checkbox"/> | All advertising, invitations and brochures, have an access statement such as: <i>"To request disability accommodations, please contact (Name and Phone number)"</i> . |

INFORMATION ENVIRONMENT

- | | | |
|--------------------------|--------------------------|--|
| <input type="checkbox"/> | <input type="checkbox"/> | All publications state that they are available in alternate formats upon request by including a statement such as <i>"This publication is available in alternate formats upon request. Please contact (Name and Phone number)"</i> . |
| <input type="checkbox"/> | <input type="checkbox"/> | Publications and materials are provided in alternate media when requested (for example, Braille, large print, audio tapes, etc.). |
| <input type="checkbox"/> | <input type="checkbox"/> | All videos/films are shown with closed or open captions. |
| <input type="checkbox"/> | <input type="checkbox"/> | A TDD (Telecommunication Device for the Deaf) is available for individuals who are deaf. |
| <input type="checkbox"/> | <input type="checkbox"/> | Assistive technology is available. |
| <input type="checkbox"/> | <input type="checkbox"/> | Assistance is available to individuals who require assistance with operating equipment or obtaining materials. |

ATTITUDINAL ENVIRONMENT

- | | | |
|--------------------------|--------------------------|---|
| <input type="checkbox"/> | <input type="checkbox"/> | Person-first language is used to refer to individuals with disabilities. |
| <input type="checkbox"/> | <input type="checkbox"/> | An inclusive environment has been provided to assure the full participation and integration of individuals with disabilities. |

Event planners are encouraged to contact the Center for Students with Disabilities (486-2020) for assistance.